



AVIATION COMMUNICATION AND SURVEILLANCE SYSTEMS, LLC  
*PEOPLE CREATING INNOVATIVE SOLUTIONS FOR SAFE FLIGHT*

## INSTRUCTIONS TO REQUEST A REPLACEMENT FAA FORM 8130-3

The FAA allows the reissuance of an Authorized Release Certificate, FAA Form 8130-3, Airworthiness Approval Tag, by the original issuer per the following FAA Order 8130.21 (current revision) guidelines:

- **Lost or Destroyed**

For an FAA Form 8130-3 issued for other than export approval, the end user must provide a written statement that the Form has been lost or destroyed. The end user must also reverify, through visual inspection, that the product, part or appliance has not been compromised (suffered damage, degradation affecting airworthiness, etc.) since the original issuance. For export, the end user must also provide evidence of the previous export.

If the product, part or appliance status has changed or if the end user is NOT confident that the status has NOT changed since the original FAA Form 8130-3 issuance, the product, part or appliance must be returned to the original issuer for inspection/testing before a replacement Form can be issued. In this case, do not complete and return this form. Instead, contact ACSS Phoenix Repair and Overhaul and request a Return Material Authorization (RMA).

- **Typographical Errors or Illegible Type**

The end user must provide a written statement and a copy of the FAA Form 8130-3 with the errors highlighted.

ACSS Phoenix Repair and Overhaul will fax and mail the replacement FAA Form 8130-3 to the end user. If the replacement Form should be mailed to an address different than the address information on the request, the end user should note the address within the end user statement.

Please complete the request form (either electronically or hand written), sign it (lost or destroyed requests only), attach any necessary supporting documentation, and fax or mail it to ACSS Phoenix Repair and Overhaul:

ACSS Phoenix Repair and Overhaul  
19810 North 7<sup>th</sup> Avenue  
Phoenix, AZ 85027-4400  
Phone: (623) 445-7030  
Fax: (623) 445-7002  
Email: [acss.phxrepair@l-3com.com](mailto:acss.phxrepair@l-3com.com)

### IMPORTANT

A product, part or appliance that did not originally receive an FAA Form 8130-3 Airworthiness Approval Tag is not eligible for a replacement. It must be returned to ACSS Phoenix Repair and Overhaul, through the RMA process, for inspection/testing for issuance of a new FAA Form 8130-3.





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**REVISION HISTORY**

Revision	Date of Revision	Description of Change
Rev -	12/07/04	<b>ECR008207</b> - Initial Release; Author – David W. Seidell, Quality and Process Assurance
Rev A	09/11/2006	<b>ECR009611</b> – Updates due to New Zealand Service Center closing. Removed all references to New Zealand throughout the document. <b>ECR009680</b> – <b>1)</b> Page 1, changed reference to FAA Order 8130-21D to FAA Order 8130.21 (current revision). <b>2)</b> Changed all references to the ACSS Phoenix Service Center to ACSS Phoenix Repair and Overhaul. <b>3)</b> Removed requirement to request a faxed copy of the replacement 8130-3 on Page 1, paragraph 5. <b>4)</b> Page 1, paragraph 6, removed requirement for signature on typographical errors by adding “(lost or destroyed requests only)” statement. <b>5)</b> Added “ACSS” to the Repair Order ID block of the request form. Revised by – David W. Seidell, Quality and Process Assurance

**END DOCUMENT**